1. **VEKAM RESEARCH and PROJECT APPLICATION FORM**

The application form should be filled in Tahoma 9 font, taking into account the explanations given under each section, and should not exceed 30 pages in total. Fill and sign the form and send it in PDF format to aayaokur@ku.edu.tr and akirci@ku.edu.tr

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| **Project / Research Title:** |
| **Project / Research Coordinator(s):**  |
| **Coordinator’s Organization/Institution Affiliated:**  (Otherwise, leave it blank) |
| **Position:**  (Otherwise, leave it blank) |
| **GSM:** |
| **E-Mail:** |

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| If the project is carried out within an institution/organization or supported by an institution/organization; Please enter a note in the field below. |
| **Note:**  |

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| I accept and declare that the information I have provided is correct, that the project / research has been prepared by me, and that there is no violation of the rights of third parties. |
| **Project Coordinator****Name/Surname****Date:**  | **Signature:** |

1. **ABSTRACT**

It is expected that the Turkish and English abstracts should briefly include the purpose of the project / research, the problem, research methods and techniques, and the outputs expected to be obtained from the project /research. Each abstract should not exceed 300 words.

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| **Abstract** |

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| **Title (Turkish) :**  |
| **Abstract (Turkish)** |

**\*Turkish abstract is not mandatory.**

1. **PART I. General Description of the Project / Research**
2. **1.1. SIGNIFICANCE of the PROJECT**

The scope and significance of the subject discussed in the research project / research should be explained in this section.

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1. **1.2. LITERATURE REVIEW AND THE RESEARCH/ PROJECT’s ACADEMIC AUTHENTICITY**

Previous studies in the literature should be reviewed and interpreted by giving them in this section.

As the academic authenticity of the research / project; its contribution to the relevant literature, what kind of difference and innovation it will offer, how it will eliminate which deficiency, or how it will develop a solution to which problem should be explained.

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1. **1.3. AIM AND GOALS**

The aim and goals of the research/project should be given clearly in this section.

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1. **1.4. METHOD**

The methods and data collection techniques to be applied for the findings of the research project, and the measurements and the analysis to be made should be given clearly in this section.

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1. **1.5. LIMITATIONS OF THE RESEARCH PROJECT and SUSTAINABILITY**

Limitations and possible obstacles to the realization of the research project, plans and suugestions to sustain the research / project should be given here.

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1. **2. PROJECT MANAGEMENT**

**2.1. Research Project Team**

Persons who will take part in the project should be given in this section.

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| **NAME-SURNAME** | **AFFILIATION** | **POSITION** | **ROLE IN THE PROJECT** |
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Note: The rows in the chart can be reduced or increased as needed.

**2.2. Timeline**

In this section, it should be given by whom and in which period the work activities to be carried out in the project will be carried out.

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| --- | --- | --- |
| **Work Activity** | **By Who** | **MONTHS** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **13** | **14** | **15** | **16** | **17** | **18** | **19** | **20** | **21** | **22** | **23** | **24** |
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Note: The rows in the chart can be reduced or increased as needed.

**2.3. Budget of the Project**

Necessary expenditure items and costs other than the purchase of fixtures should be given in this table. (e.g., human resources, equipment, service procurement, transportation, accommodation, shipping, insurance, translation, printing, office requirements, etc.)

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| **Expense Item** | **Quantity** | **Cost** | **Explanation (Please state the reason)** |
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| **TOTAL COST** |  |  |  |

Note: The rows in the chart can be reduced or increased as needed.

 **2.4. Research /Project Partners**

Project partners who will participate in the research/project contribution(s) are expected to be indicated in this section.

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| **Project Partners** | **Contribution** |
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Note: The rows in the chart can be reduced or increased as needed.

**2.5. Priority Issues Requested from the Center for Research /Project**

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Note: The rows in the chart can be reduced or increased as needed.

**APPLICATION FORM APPENDICES**

**APPENDIX-1: BIOGRAPHY OF THE PROJECT EXECUTIVE**

It should be submitted as a CV in this section.